

## IT Field Service Specialist (f/m/t) (#20034)

CONTRACT

[www.prostaff.ch/jobs/20034](http://www.prostaff.ch/jobs/20034)

### Description

For our customer we are looking for a IT Field Service Specialist. You will provide professional services and support to over 200 end-users. You are responsible for the IT equipment and tools. As a VIP supporter you provide special assistance to the top management and train new employees in the usage of the IT tools. You ensure the lifecycle of Hard- and Software on a daily basis, which involves to coordination and collaboration with internal and external providers. As a part of the global IT Infrastructure and Operations team you participate in the execution of global IT projects and services, and ensure a smooth operation of the IT systems. Your Responsibilities:

- Installation, configuration and personalization of end-user devices, such as PC's & Mobile devices
- Provide onsite customer service and support (Glattbrugg & Baar) and Handle special requests from VIPs such as top management
- Coordinate and collaborate with IT vendors and partners, Evaluation and integration of ICT Hard- & Software
- Technical integration of non-standard equipment, Briefing, consulting and training of end-users
- Manage all on-site maintenance, diagnose, repair and testing tasks, Continual improvement from existing IT Field Services processes
- Local Hardware storage management and maintenance, Manage technical equipment of meeting rooms

### Requirements

You bring the following Skills and Experience:

- Solid professional experience in a similar role
- Ability to test, troubleshoot, service, and repair automated equipment
- Strong analytical, planning and problem-solving skills as well as communication and facilitation skills
- Fluent command of oral and written English as the corporate language; knowledge of German or any other language would be an advantage

### Location

Glattbrugg

### Start date

01.04.2020

### Workload

100%



We match exceptional candidates to ultimate careers in IT

**Project duration**

6 month+++

**Contact person**

Interested? Ms Barbara Herrmann ([+41 44 810 20 92](tel:+41448102092)) looks forward to receiving your application. Apply now: <https://www.prostaff.ch/en/application?id=20034>

**PROSTAFF Schweiz Ltd.** - Europa-Strasse 17 - CH-8152 Glattbrugg

+41 44 810 90 90 - [www.prostaff.ch](http://www.prostaff.ch)